



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Bill Pease • Vice-President – Robert Leete • Director – Kevin Graves • Director – Mark Simon • Director – Chris Steele

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday September 7, 2016

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order - 7:00 p.m. by President Pease
2. Pledge of Allegiance – Led by Director Graves. The meeting was opened in Honor of Director Graves's Father-In-Law who passed away.
3. Roll Call – All Present

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

- 1) Public Comment Speaker regarding PG&E road repairs, requesting a bike lane be added to Willow Lake Road; 2) Public Comment Speaker regarding dangerous drivers and crime; 3) Public Comment Speaker thanked the Sheriff Department and also regarding the speeding and the Sheriff using their radar; 4) Public Comment Speaker regarding the meeting held on September 1, 2016 with the County Traffic Engineer – engineering, enforcement, education; 5) Public Comment Speaker regarding the incident involving damage to a fire hydrant and the enforcement of violators.

C. AREA AGENCIES REPORTS / PRESENTATION

1. Sheriff's Office Report - Crime Prevention Specialist Fontenot - Provided the law enforcement report for the month of July and the number of calls within the month. Provided the details regarding Unincorporated Discovery Bay and that the California Highway Patrol is the primary traffic enforcer and the Sheriff's Department responds to crimes such as domestic and car break-ins. Provided additional information regarding the coverage of the Sheriff's Department and for the Discovery Bay P-6 Zone Citizen Advisory Committee meeting regarding traffic control. There were Public Comment Speakers regarding the traffic problem within Discovery Bay.
2. CHP Report – No Report
3. Supervisor Mary Piepho, District III Report – No Report

D. COMMITTEE/LIAISON REPORTS

1. Trans-Plan Report – No Report
2. County Planning Commission Report – No Report
3. Code Enforcement Report – No Report
4. Special Districts Report** – No Report

**These meetings are held Quarterly

President Pease – Requested Item G-1 be moved - Accept the presentation regarding the River Otters successful season and authorize the Proclamation recognizing and congratulating Rick Pierce and the team on their success and contributions to the community.

Recreation Programs Supervisor Kaiser – Provided the details regarding the presentation congratulating the River Otters and Rick Pierce. The Board presented Proclamations for Rick Pierce and for the River Otters for their successful season. A Certificate of Recognition was also presented to the Discovery Bay Parent Booster Club honoring the Discovery Bay River Otters Swim Team from Assemblymember, District 2 Jim Frazier.

E. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approval of DRAFT minutes of special meeting for August 17, 2016
2. Approval of DRAFT minutes of regular meeting for August 17, 2016
3. Approve Register of District Invoices
4. Annual Disclosure pursuant to California Government Code Section 53065.5

Motion by: Director Simon to approve the Consent Calendar

Second by: Vice-President Leete

Vote: Motion Carried – AYES: 5. NOES: 0

F. BUSINESS AND ACTION ITEMS

1. Consider adoption of Resolution No. 2016-15 establishing a Fire Hydrant Policy Penalty and Fine Structure to enforce Ordinance No. 7 in the Town of Discovery Bay.

Interim General Manager Kutsuris – Provided the details of the Fire Hydrant Policy Penalty and Fine Structure.

Motion by: Director Graves to adopt Resolution No. 2016-15 establishing a Fire Hydrant Policy Penalty and Fine Structure to enforce Ordinance No. 7 in the Town of Discovery Bay.

Second by: Vice-President Leete

Vote: Motion Carried – AYES: 5, NOES: 0

2. Authorize the utilization of the Community Center for the “CoCo Vote-N-Go” Program.

Interim General Manager Kutsuris – Provided the details of the “CoCo Vote-N-Go” Program which will increase the convenience to voters to include a voting box at the Community Center during the time of October 12, 2016 to November 8, 2016.

Motion by: Vice-President Leete to authorize the use of the Community Center for the “CoCo Vote N Go” program.

Second by: Director Graves

Vote: Motion Carried – AYES: 5, NOES: 0

G. MANAGER’S REPORT – Discussion and Possible Action

1. Accept the presentation regarding the River Otters successful season and authorize the Proclamation recognizing and congratulating Rick Pierce and the team on their success and contributions to the community.

This item has been moved after:

D. COMMITTEE/LIAISON REPORTS

H. INFORMATIONAL ITEMS ONLY (NO ACTION NECESSARY)

None

I. PRESENTATIONS

None

J. PRESIDENT REPORT AND DIRECTORS’ COMMENTS

Director Steele – Attended the Byron Union School District meeting on September 1, 2016 meeting and provided the details regarding a dedication park in Byron on the school grounds.

K. GENERAL MANAGER’S REPORT – Discussion and Possible Action

Interim General Manager Kutsuris – Provided the details of the well-attended meeting at the Community Center with Contra Costa County Traffic Engineers, Supervisor Piepho’s Office, and the public regarding traffic. The County Traffic Engineer will need to complete surveys on the traffic, which will be in the next 30 to 60 days. The speed bumps may be an option, and Public Works will be evaluating the intersection of Clipper Drive and Discovery Bay Boulevard for site distance. Once the studies are complete the residents that attended the meeting will be notified. There was one Public Comment Speaker.

L. DISTRICT LEGAL COUNSEL REPORT

None

M. SUB-COMMITTEE UPDATES – Discussion and Possible Action

None

N. CORRESPONDENCE – Discussion and Possible Action

1. Received – Contra Costa County Supervisor Piepho regarding Blue-Green Algae community response dated August 4, 2016.
2. Received – Contra Costa County Supervisor Piepho regarding Discovery Bay P6 CAC Funding Request dated August 17, 2016.
3. Received – Contra Costa Health Services regarding the Blue-Green Algae Blooms dated August 18, 2016.
4. Received – Contra Costa County Department of Conservation and Development regarding the Liberty Union High School District purchase of APN's dated August 24, 2016.
5. Received – State Route 4 Bypass Authority meeting minutes for June 30, 2016.

O. PUBLIC RECORD REQUESTS RECEIVED

P. FUTURE AGENDA ITEMS

Q. ADJOURNMENT

1. The meeting adjourned at 7:36 p.m. to the next regular meeting of September 21, 2016 starting at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 09-15-16

<http://www.todb.ca.gov/agendas-minutes>